



2021 Library Services Price List

In-Plan Lexis/Westlaw Emailed:	@ \$3.00 per cite (*One Emailed Lexis or Westlaw Item per day at No Charge for Card Holders only.)
In-Plan Print and Pick Up:	@ 3.00 per cite Plus Pages Printed
Pages Printed By Staff:	@ \$.25 per page
Book Photocopied for Delivery by Mail:	@ \$15.00 per cite Plus Pages Photocopied
Photocopies:	@ \$.25 per page
SCANNING SERVICES	
Book scanned by staff and Emailed:	@ \$15.00 per cite (If printing is required to scan, add \$.25 per page)
Existing document scanned for patron and Emailed:	@ \$.25 per page
Retrieve Book/Item from another library by Interlibrary Loan. ILL Service Fee:	\$20.00 Per Book/Item Requested PLUS Inter-Library Loan Borrower Charge from other library. Charge will vary depending on source.
Westlaw/Lexis Cite Retrieved by staff Outside of Public Access Plan and Emailed:	@ \$50.00 per document pre-pay cost. NOTE: Westlaw is billed at the higher of actual cost or \$50.00 per document. Any difference will be invoiced after library is invoiced. Patron agrees to this stipulation to pay excess upon demand.
Advanced Research Assistance by Director to Correct/Locate Citation/Source:	@ \$50.00 / Hour for non-members attorneys (waived for member attorneys) Service not available to non-attorneys.
NON-MEMBER Service Transaction Fee	\$15.00 per transaction. (Membership is \$25.00 per year.)
Late Fee	NOTE: Payment is due within 30 days of receipt of invoice, or a \$20.00 late fee will be charged.

- Upon the Expiration of the Judicial Emergency on July 6, 2021, the Law Library will resume billing for Document Delivery Services at the above rates.
- Members will be allowed one (1) in-plan Westlaw or Lexis electronic cite emailed by library staff free of charge per day.
- Members will be charged \$3.00 for each additional in-plan electronic cite emailed by library staff.
- Self-Service Document Delivery from the Public Access Workstations will remain free of charge.
- Non-Members will be charged an additional \$15.00 per transaction.
- Membership remains \$25.00 per year.