

WORKSTATION POLICIES

FAILURE TO ABIDE BY THE POLICIES BELOW MAY RESULT IN PERMANENT DENIAL OF ACCESS TO THE WORKSTATIONS.

- **There is no general Internet access.**
 - You cannot access Facebook, email or other non-legal websites. If you need to do so for a court related matter, please ask staff to determine if there is another for a solution to your problem.
- **While there is no posted time limit, users may be asked to relinquish a workstation computer, move to a different workstation or allow another patron access.**
 - The computers automatically shut down at 4:10 p.m. Please plan accordingly.
- **All computer drives are inactivated.**
 - Users cannot download material to ANY storage device.
- **Users must not alter settings on the workstation computers.**
- **Users must only use these computers for legitimate legal related research and document production.**
 - Users may not use the Law Library workstation computers for illegal, illicit or immoral purposes.
 - Users of these workstations computers have no expectation of privacy while typing on or printing from the workstations. The Lehigh County Information Technology department monitors computer usage at the server level.
 - Users must log in to and abide by the terms of any online provider's User Agreement.
- **Access may be interrupted by technical issues. Users are not guaranteed access to a workstation or a specific program.**
 - Please notify Library staff immediately of any technical problems.
- **Users must pay the 25¢ per page cash only fee for each page printed. Staff may retain material until payment is made or bill patrons who provide a driver's license.**