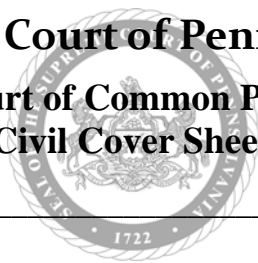


# Supreme Court of Pennsylvania

## Court of Common Pleas Civil Cover Sheet



\_\_\_\_\_ County

*For Prothonotary Use Only:*

Docket No: \_\_\_\_\_

TIME STAMP

*The information collected on this form is used solely for court administration purposes. This form does not supplement or replace the filing and service of pleadings or other papers as required by law or rules of court.*

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<b>Commencement of Action:</b>	
<input type="checkbox"/> Complaint <input type="checkbox"/> Writ of Summons	<input type="checkbox"/> Petition
<input type="checkbox"/> Transfer from Another Jurisdiction	<input type="checkbox"/> Declaration of Taking
Lead Plaintiff's Name: _____	Lead Defendant's Name: _____
Are money damages requested? <input type="checkbox"/> Yes <input type="checkbox"/> No	Dollar Amount Requested: <input type="checkbox"/> within arbitration limits (check one) <input type="checkbox"/> outside arbitration limits
Is this a <i>Class Action Suit</i> ? <input type="checkbox"/> Yes <input type="checkbox"/> No	Is this an <i>MDJ Appeal</i> ? <input type="checkbox"/> Yes <input type="checkbox"/> No
Name of Plaintiff/Appellant's Attorney: _____	
<b><input type="checkbox"/> Check here if you have no attorney (are a Self-Represented [Pro Se] Litigant)</b>	

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<b>Nature of the Case:</b> Place an "X" to the left of the <b><u>ONE</u></b> case category that most accurately describes your <b>PRIMARY CASE</b> . If you are making more than one type of claim, check the one that you consider most important.		
<b>TORT</b> ( <i>do not include Mass Tort</i> ) <input type="checkbox"/> Intentional <input type="checkbox"/> Malicious Prosecution <input type="checkbox"/> Motor Vehicle <input type="checkbox"/> Nuisance <input type="checkbox"/> Premises Liability <input type="checkbox"/> Product Liability ( <i>does not include mass tort</i> ) <input type="checkbox"/> Slander/Libel/ Defamation <input type="checkbox"/> Other: _____ _____	<b>CONTRACT</b> ( <i>do not include Judgments</i> ) <input type="checkbox"/> Buyer Plaintiff <input type="checkbox"/> Debt Collection: Credit Card <input type="checkbox"/> Debt Collection: Other _____ _____ <input type="checkbox"/> Employment Dispute: Discrimination <input type="checkbox"/> Employment Dispute: Other _____ _____ <input type="checkbox"/> Other: _____ _____	<b>CIVIL APPEALS</b> Administrative Agencies <input type="checkbox"/> Board of Assessment <input type="checkbox"/> Board of Elections <input type="checkbox"/> Dept. of Transportation <input type="checkbox"/> Statutory Appeal: Other _____ _____ <input type="checkbox"/> Zoning Board <input type="checkbox"/> Other: _____ _____
<b>MASS TORT</b> <input type="checkbox"/> Asbestos <input type="checkbox"/> Tobacco <input type="checkbox"/> Toxic Tort - DES <input type="checkbox"/> Toxic Tort - Implant <input type="checkbox"/> Toxic Waste <input type="checkbox"/> Other: _____ _____	<b>REAL PROPERTY</b> <input type="checkbox"/> Ejectment <input type="checkbox"/> Eminent Domain/Condemnation <input type="checkbox"/> Ground Rent <input type="checkbox"/> Landlord/Tenant Dispute <input type="checkbox"/> Mortgage Foreclosure: Residential <input type="checkbox"/> Mortgage Foreclosure: Commercial <input type="checkbox"/> Partition <input type="checkbox"/> Quiet Title <input type="checkbox"/> Other: _____ _____	<b>MISCELLANEOUS</b> <input type="checkbox"/> Common Law/Statutory Arbitration <input type="checkbox"/> Declaratory Judgment <input type="checkbox"/> Mandamus <input type="checkbox"/> Non-Domestic Relations Restraining Order <input type="checkbox"/> Quo Warranto <input type="checkbox"/> Replevin <input type="checkbox"/> Other: _____ _____
<b>PROFESSIONAL LIABILITY</b> <input type="checkbox"/> Dental <input type="checkbox"/> Legal <input type="checkbox"/> Medical <input type="checkbox"/> Other Professional: _____ _____		

**IN THE COURT OF COMMON PLEAS OF LEHIGH COUNTY, PENNSYLVANIA  
CIVIL DIVISION**

	:	
	:	<b>CIVIL ACTION</b>
<b>Petitioner(s)</b>	:	
<b>vs.</b>	:	<b>File No.</b>
<b>LEHIGH COUNTY BOARD OF</b>	:	
<b>ASSESSMENT APPEALS,</b>	:	
<b>LEHIGH COUNTY,</b>	:	
<b>SCHOOL DISTRICT,</b>	:	
	:	
<b>BOROUGH/CITY/</b>	:	
	:	
<b>TOWNSHIP,</b>	:	
<b>Respondents</b>	:	

**PETITION**

**PETITION FOR APPEAL FROM THE DECISION OF THE BOARD OF  
ASSESSMENT APPEALS OF LEHIGH COUNTY**

\_\_\_\_\_ files this Petition for Appeal from the decision of the Board of Assessment Appeals of Lehigh County and in support, states the following:

1. Petitioner is an individual with an address of

\_\_\_\_\_, Pennsylvania, \_\_\_\_\_.

2. Petitioner is the owner of a certain parcel, together with all improvements, located at \_\_\_\_\_ having the Property Identification Number \_\_\_\_\_, and described in LEHIGH County Deed/Record Book \_\_\_\_\_, at Page \_\_\_\_\_. (A separate petition must be filed for each parcel)

3. Respondent, Lehigh County Board of Assessment Appeals ("Board"), is a board for assessment and revision of taxes within the general assessment law of the Commonwealth of Pennsylvania.

4. The premises are located within the boundaries of LEHIGH County, the Borough/Township/City of \_\_\_\_\_, and the \_\_\_\_\_ School District. Petitioner will promptly serve a true and correct copy of this Petition on each of the Respondents.

5. For the purposes of the \_\_\_\_\_ tax year, the Board reassessed the premises as follows:

LAND	\$
IMPROVEMENTS	\$
TOTAL	\$

6. On \_\_\_\_\_, Petitioner filed a Formal Tax Assessment Appeal with the Board. A true and correct copy of the Appeal form is attached to this Petition as Exhibit "A" and is incorporated into this Petition by reference.

7. On \_\_\_\_\_, a hearing was held before the Board.

8. On \_\_\_\_\_, the Board issued a Board Decision Notice ("Decision") reducing/increasing /not changing the reassessment of the premises. A true and correct copy of the Decision is attached to this Petition as Exhibit "B", and incorporated into this Petition by reference.

9. As a result of the Decision, for the purposes of the tax year, the Board reassessed the premises as follows:

LAND	\$
IMPROVEMENTS	\$
TOTAL	\$

10. Petitioner alleges that the Decision is improper for one or more of the following reasons:

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**WHEREFORE, Petitioner requests that this Honorable Court reverse the Decision of the LEHIGH County Board of Assessment Appeals, reduce the assessment, and thereafter make all necessary orders and decrees to effectuate the Court's determination.**

**Respectfully submitted,**

\_\_\_\_\_  
Petitioner's Signature

\_\_\_\_\_  
Petitioner's Signature

**Petitioner's Name(s):**

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**Address:**

**Telephone:**

**Fax:**

**Email:**

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**VERIFICATION**

**I verify that the statements made in the foregoing Petition are true and correct to the best of my knowledge, information and belief. I understand that false statements herein are subject to the penalties of *18 Pa.C.S. Section 4904* relating to unsworn falsification to authorities.**

**DATE:** \_\_\_\_\_ **Petitioner's Signature** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **Petitioner's Signature** \_\_\_\_\_

**IN THE COURT OF COMMON PLEAS OF LEHIGH COUNTY, PENNSYLVANIA  
CIVIL DIVISION**

	:	
	:	<b>CIVIL ACTION</b>
<b>Petitioner(s)</b>	:	
<b>vs.</b>	:	<b>File No.</b>
<b>LEHIGH COUNTY BOARD OF ASSESSMENT APPEALS, LEHIGH COUNTY,</b>	:	
	:	
<b>SCHOOL DISTRICT,</b>	:	
<b>BOROUGH/CITY/ TOWNSHIP,</b>	:	
	:	
<b>Respondents</b>	:	

**CERTIFICATE OF SERVICE**

I certify that on \_\_\_\_\_, 20\_\_\_\_\_, I served a true and correct copy of the Petition filed in the above-captioned matter by mailing the same via First Class United States Mail, postage prepaid, addressed to:

<b>Lehigh County Board of Assessment Appeals Lehigh County Government Center Lucas J. Repka, Esquire 17 South Seventh Street Room 517 Allentown PA 18101</b>	<b>Borough/Township/City Address:</b>
<b>County of Lehigh Department of Law Lehigh County Government Center 17 South Seventh Street Room 440 Allentown PA 18101</b>	<b>School District Address:</b>

**Dated:** \_\_\_\_\_

\_\_\_\_\_  
**Petitioner's Signature**