

**IN THE COURT OF COMMON PLEAS OF LEHIGH COUNTY, PENNSYLVANIA  
CIVIL DIVISION**

vs.

)  
)  
) File No.:  
) Consol/Companion Case:  
) Assigned Judge:

**NOTICE OF PRESENTATION**

To:

Please take notice that the following Motion:

Plaintiff's Motion \_\_\_\_\_

Defendant's Motion \_\_\_\_\_

will be presented to the Court on \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_  
a.m. in Courtroom \_\_\_\_\_, Lehigh County Courthouse, 455 West Hamilton Street, Allentown,  
PA 18101. A copy of the motion is attached.

Date: \_\_\_\_\_ By \_\_\_\_\_  
Attorney for \_\_\_\_\_  
Pa. I.D. No.: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Phone No.: \_\_\_\_\_

**CERTIFICATION OF SERVICE**

I do hereby certify that service of a true and correct copy of the above Motion was made to all parties or counsel:  
on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ by:

United States Mail, postage pre-paid;

Fax at the following Fax Number: \_\_\_\_\_ See fax confirmation.

Electronic Mail at: \_\_\_\_\_  
A copy of the email is attached

By \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE NOTE: This notice is required when a motion governed by Leh.R.C.P. 208.3(a) is being presented in open court to the judge assigned to the case at that Judge's weekly Civil Motion day.**