## TO FILE A WRIT OF POSSESSION COMPLETE THE FOLLOWING:

- 1. Complete the Praecipe for Writ of Possession form
- 2. Complete the Writ of Possession form
- 3. See Fee Schedule under Writs for Filing Fee
- 4. Contact the Sheriff's office for required fee to serve the possession on Defendant
- 5. Electronically file the completed Praecipe for Writ of Possession and Writ of Possession through the Odyssey File and Serve (OFS) system at https://pennsylvania.tylertech.cloud/ofsweb
- 6. If you wish for the Clerk of Judicial Records-Civil Division office to electronically file the documents, please provide the filing fee and a \$1.00 per page conversion fee for the e-filing service

FORMS Praccipe for Writ of Possession Writ of Possession