

IN THE COURT OF COMMON PLEAS OF LEHIGH COUNTY, PENNSYLVANIA
CIVIL ACTION

| | | |
|-----------|---|---------|
| Plaintiff |) | NO. |
| vs |) | |
| Defendant |) | CUSTODY |
| |) | |

**CUSTODY COMPLAINT AND RELATED DOCUMENTS –
AFFIDAVIT OF SERVICE BY PERSONAL SERVICE
Pursuant to Pa. R.C.P. 1930.4**

I, _____, hereby depose and say that I am 18 years or older,
(print full name)
and am not a party to the case, nor an employee or a relative of a party.

Complete A, B, or C:

A. On _____, at _____ ☐ AM ☐ PM I personally served the Defendant at
(fill in date) (fill in time)
_____ by handing to him or her
(fill in address or location)
filed copies of the Complaint for Custody, scheduling Order of Court, Plaintiff's completed Criminal
Record/Abuse History Verification and a blank Criminal Record/Abuse Verification form for Defendant
to complete and file.

OR

B. On _____, at _____ ☐ AM ☐ PM at the Defendant's residence at,
(fill in date) (fill in time)
_____ I handed filed copies of
(fill in address or location)
the Complaint for Custody, scheduling Order of Court, Plaintiff's completed Criminal Record/Abuse
History Verification and a blank Criminal Record/Abuse Verification form for Defendant to complete
and file to:

Check One:

- ☐ i) an adult member of the family identified as Defendant's _____
(identify relation)
with whom the Defendant resides at the Defendant's residence.
- ☐ ii) an adult identified as _____ in charge of the residence
(fill in name)
where the Defendant resides since no family member of the Defendant was available.
- ☐ iii) the clerk or manager identified as _____ of the
(fill in name and title)
hotel, inn, apartment house, boarding house, or other place of lodging of the Defendant.
- ☐ iv) the Defendant or the person for the time being in charge of the Defendant's office or
usual place of business, identified as _____
(fill in name and title)

OR

C. On _____, service was completed pursuant to Special Order of Court (explain)
(fill in date)

I verify that the statements in this document are true and correct to the best of my knowledge, information,
and belief. I understand that false statements herein are made subject to the penalties of 18 Pa.C.S. § 4904,
relating to unsworn falsification to authorities.

Date: _____

Signature: _____