

**IN THE COURT OF COMMON PLEAS OF LEHIGH COUNTY, PENNSYLVANIA  
CIVIL / FAMILY DIVISION**

vs  
Plaintiff  
Defendant

) NO. -FC-  
)  
) CUSTODY  
) Assigned Judge:  
)

**RULE TO SHOW CAUSE SCHEDULING ORDER**

AND NOW, this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_, upon consideration of the  
\_\_\_\_\_ filed by  Plaintiff  Defendant, it is Ordered:

1. A rule is issued upon the  Plaintiff  Defendant to show cause why the  
Petitioner is not entitled to the relief requested.
2. An evidentiary hearing on disputed issues of material fact shall be held before  
the **Honorable** \_\_\_\_\_ on \_\_\_\_\_ at **9:30 AM** in  
**Courtroom** \_\_\_\_\_ Lehigh County Courthouse, 455 W. Hamilton St. Allentown PA.
3. Petitioner shall serve a copy of the Petition and Scheduling Order on self-  
represented parties and attorneys of record.
4. Petitioner shall separately file a certificate of service stating (1) the date of  
service, (2) the manner of service, and (3) the address where the Petition and  
Scheduling Order were served.

By the Court:

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Melissa T. Pavlack J.

## **NOTICE**

This Notice accompanies a Scheduling Order.

Due to the COVID-19 pandemic, the Court is encouraging individuals to appear remotely via Zoom videoconferencing rather than coming to the Courthouse and appearing in person.

If you would like to appear remotely via Zoom videoconferencing, you must do the following no later than five (5) business days before the scheduled proceeding:

- a. Notify the Court by sending written communication via email to [familycourtoffice@lehighcounty.org](mailto:familycourtoffice@lehighcounty.org) ;

and

- b. E-file all exhibits and a statement recording your email address with the Clerk of Judicial Records – Civil Division.

Alternatively, you may appear in person on the date, time and at the courtroom indicated in the Scheduling Order you previously received.

If you fail to appear by Zoom or in person, the matter may proceed without you and you may lose important legal rights.