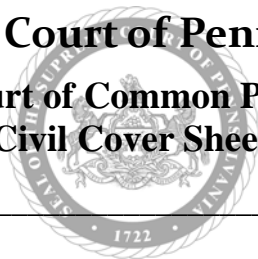


# Supreme Court of Pennsylvania

## Court of Common Pleas Civil Cover Sheet



County

For Prothonotary Use Only:

Docket No:

TIME STAMP

*The information collected on this form is used solely for court administration purposes. This form does not supplement or replace the filing and service of pleadings or other papers as required by law or rules of court.*

SECTION A

### Commencement of Action:

- ☐ Complaint ☐ Writ of Summons ☐ Petition  
☐ Transfer from Another Jurisdiction ☐ Declaration of Taking

Lead Plaintiff's Name:

Lead Defendant's Name:

Are money damages requested? ☐ Yes ☐ No

Dollar Amount Requested: ☐ within arbitration limits  
(check one) ☐ outside arbitration limits

Is this a *Class Action Suit*? ☐ Yes ☐ No

Is this an *MDJ Appeal*? ☐ Yes ☐ No

Name of Plaintiff/Appellant's Attorney: \_\_\_\_\_

☐ Check here if you have no attorney (are a Self-Represented [Pro Se] Litigant)

SECTION B

### Nature of the Case:

Place an "X" to the left of the **ONE** case category that most accurately describes your **PRIMARY CASE**. If you are making more than one type of claim, check the one that you consider most important.

#### TORT (do not include Mass Tort)

- ☐ Intentional  
☐ Malicious Prosecution  
☐ Motor Vehicle  
☐ Nuisance  
☐ Premises Liability  
☐ Product Liability (does not include mass tort)  
☐ Slander/Libel/ Defamation  
☐ Other:  
\_\_\_\_\_  
\_\_\_\_\_

#### MASS TORT

- ☐ Asbestos  
☐ Tobacco  
☐ Toxic Tort - DES  
☐ Toxic Tort - Implant  
☐ Toxic Waste  
☐ Other:  
\_\_\_\_\_  
\_\_\_\_\_

#### PROFESSIONAL LIABILITY

- ☐ Dental  
☐ Legal  
☐ Medical  
☐ Other Professional:  
\_\_\_\_\_  
\_\_\_\_\_

#### CONTRACT (do not include Judgments)

- ☐ Buyer Plaintiff  
☐ Debt Collection: Credit Card  
☐ Debt Collection: Other  
\_\_\_\_\_  
\_\_\_\_\_  
☐ Employment Dispute:  
Discrimination  
☐ Employment Dispute: Other  
\_\_\_\_\_  
\_\_\_\_\_  
☐ Other:  
\_\_\_\_\_  
\_\_\_\_\_

#### REAL PROPERTY

- ☐ Ejectment  
☐ Eminent Domain/Condemnation  
☐ Ground Rent  
☐ Landlord/Tenant Dispute  
☐ Mortgage Foreclosure: Residential  
☐ Mortgage Foreclosure: Commercial  
☐ Partition  
☐ Quiet Title  
☐ Other:  
\_\_\_\_\_  
\_\_\_\_\_

#### CIVIL APPEALS

- Administrative Agencies  
☐ Board of Assessment  
☐ Board of Elections  
☐ Dept. of Transportation  
☐ Statutory Appeal: Other  
\_\_\_\_\_  
\_\_\_\_\_  
☐ Zoning Board  
☐ Other:  
\_\_\_\_\_  
\_\_\_\_\_

#### MISCELLANEOUS

- ☐ Common Law/Statutory Arbitration  
☐ Declaratory Judgment  
☐ Mandamus  
☐ Non-Domestic Relations  
Restraining Order  
☐ Quo Warranto  
☐ Replevin  
☐ Other:  
\_\_\_\_\_  
\_\_\_\_\_

**IN THE COURT OF COMMON PLEAS OF LEHIGH COUNTY, PENNSYLVANIA  
CIVIL DIVISION**

|                               |   |                     |
|-------------------------------|---|---------------------|
| <hr/>                         | : |                     |
| <hr/>                         | : | <b>CIVIL ACTION</b> |
| <b>Petitioner(s)</b>          | : |                     |
| <b>vs.</b>                    | : | <b>File No.</b>     |
| <b>LEHIGH COUNTY BOARD OF</b> | : |                     |
| <b>ASSESSMENT APPEALS,</b>    | : |                     |
| <b>LEHIGH COUNTY,</b>         | : |                     |
| <b>SCHOOL DISTRICT,</b>       | : |                     |
| <hr/>                         | : |                     |
| <b>BOROUGH/CITY/</b>          | : |                     |
| <hr/>                         | : |                     |
| <b>TOWNSHIP,</b>              | : |                     |
| <b>Respondents</b>            | : |                     |

**PETITION**

**PETITION FOR APPEAL FROM THE DECISION OF THE BOARD OF  
ASSESSMENT APPEALS OF LEHIGH COUNTY**

\_\_\_\_\_ files this Petition for Appeal from the  
decision of the Board of Assessment Appeals of Lehigh County and in support, states the  
following:

1. Petitioner is an individual with an address of

\_\_\_\_\_, Pennsylvania, \_\_\_\_\_.

2. Petitioner is the owner of a certain parcel, together with all improvements, located at \_\_\_\_\_, having the Property Identification Number \_\_\_\_\_, and described in LEHIGH County Deed/Record Book \_\_\_\_\_, at Page \_\_\_\_\_. (A separate petition must be filed for each parcel)
3. Respondent, Lehigh County Board of Assessment Appeals ("Board"), is a board for assessment and revision of taxes within the general assessment law of the Commonwealth of Pennsylvania.
4. The premises are located within the boundaries of LEHIGH County, the Borough/Township/City of \_\_\_\_\_, and the \_\_\_\_\_ School District. Petitioner will promptly serve a true and correct copy of this Petition on each of the Respondents.
5. For the purposes of the \_\_\_\_\_ tax year, the Board reassessed the premises as follows:
- |              |          |
|--------------|----------|
| LAND         | \$ _____ |
| IMPROVEMENTS | \$ _____ |
| TOTAL        | \$ _____ |
6. On \_\_\_\_\_, Petitioner filed a Formal Tax Assessment Appeal with the Board. A true and correct copy of the Appeal form is attached to this Petition as Exhibit "A" and is incorporated into this Petition by reference.
7. On \_\_\_\_\_, a hearing was held before the Board.
8. On \_\_\_\_\_, the Board issued a Board Decision Notice ("Decision") reducing/increasing /not changing the reassessment of the premises. A true and correct copy of the Decision is attached to this Petition as Exhibit "B", and incorporated into this Petition by reference.

9. As a result of the Decision, for the purposes of the tax year, the Board reassessed the premises as follows:

|              |    |
|--------------|----|
| LAND         | \$ |
| IMPROVEMENTS | \$ |
| TOTAL        | \$ |

10. Petitioner alleges that the Decision is improper for one or more of the following reasons:

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WHEREFORE, Petitioner requests that this Honorable Court reverse the Decision of the LEHIGH County Board of Assessment Appeals, reduce the assessment, and thereafter make all necessary orders and decrees to effectuate the Court's determination.

Respectfully submitted,

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Petitioner's Signature

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Petitioner's Signature

Petitioner's Name(s):

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Address:

Telephone:

Fax:

Email:

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## VERIFICATION

I verify that the statements made in the foregoing Petition are true and correct to the best of my knowledge, information and belief. I understand that false statements herein are subject to the penalties of *18 Pa.C.S. Section 4904* relating to unsworn falsification to authorities.

DATE: \_\_\_\_\_  
Petitioner's Signature \_\_\_\_\_

DATE: \_\_\_\_\_  
Petitioner's Signature \_\_\_\_\_

**IN THE COURT OF COMMON PLEAS OF LEHIGH COUNTY, PENNSYLVANIA**  
**CIVIL DIVISION**

|                               |   |                     |
|-------------------------------|---|---------------------|
|                               | : |                     |
|                               | : | <b>CIVIL ACTION</b> |
| <b>Petitioner(s)</b>          | : |                     |
| <b>vs.</b>                    | : | <b>File No.</b>     |
| <b>LEHIGH COUNTY BOARD OF</b> | : |                     |
| <b>ASSESSMENT APPEALS,</b>    | : |                     |
| <b>LEHIGH COUNTY,</b>         | : |                     |
| <b>SCHOOL DISTRICT,</b>       | : |                     |
|                               | : |                     |
| <b>BOROUGH/CITY/</b>          | : |                     |
|                               | : |                     |
| <b>TOWNSHIP,</b>              | : |                     |
| <b>Respondents</b>            | : |                     |

**CERTIFICATE OF SERVICE**

I certify that on \_\_\_\_\_, 20\_\_\_\_\_, I served a true and correct copy of the Petition filed in the above-captioned matter by mailing the same via First Class United States Mail, postage prepaid, addressed to:

|  |                                       |
|--|---------------------------------------|
| <b>Lehigh County Board of Assessment Appeals<br/>Lehigh County Government Center<br/>17 South Seventh Street<br/>Allentown PA 18101</b>            | <b>Borough/Township/City Address:</b> |
| <b>William Platt II, Esquire<br/>Solicitor to Lehigh County Board of<br/>Assessment Appeals<br/>17 South Seventh Street<br/>Allentown PA 18101</b> | <b>School District Address:</b>       |

**Dated:** \_\_\_\_\_

\_\_\_\_\_  
**Petitioner's Signature**